



VENDOR CREATION FORM
HARTASUMA SDN BHD

CUSTOMER CODE: _____

Part I: Customer's Particular (to be filled by Customer)

Company Profile

Company Name: _____
 Type of Business License/Registration: _____
 Nature of Business: _____
 Address: _____
 Postal code: _____
 GST Registration _____

Purchase Contract:

Name: _____
 Tel: _____ Ext: _____
 Mobile No: _____
 Fax: _____
 Email: _____

Finance contact:

Name: _____
 Tel: _____ Ext: _____
 Fax : _____
 Email: _____
****to receive mothly statement**

Personal Data Protection Notice

With reference to the Personal Data Protection Act 2010 that was enforced on 15th November 2013, Hartasuma SDN BHD is ensuring that we are in compliance with this Act.
 We will process your personal data which has been provided by you and will use your data for relevant purposes only. We will also keep your personal data confidential and in a secured manner.
 We will not disclose for any purpose other than the purpose for which the personal data was collected at the time of collection.

Environment & Hazard Sub

ISO certified? ISO 9001, ISO 14001, OHSAS 18001 and etc.
 If yes, please specify and attach a copy of certificate
 If no, do your company set any target?

TRADE REFERENCE

Name and Address	Tel No.	Credit Limit (MYR)	Credit Terms

I, the undersigned, hereby declare all information given herein is true and correct. I authorised HARTASUMA SDN BHD to obtain any information from any source with it may required.

Signature _____

Name :

Date:

Position :

Company Chop:

FOR OFFICE USE ONLY

Sales Person :

Approved by:

Payment Term :

Approval Date:

Type of Sales (NB/ Rental/ UE/ Service):

Application Date: